

Hustisford School District

District Office

845 S. Lake St. · P.O. Box 326
Hustisford, WI 53034
(920) 349-8109

Jr./Sr. High School

845 S. Lake St. · P.O. Box 326
Hustisford, WI 53034
(920) 349-3261

John Hustis Elementary

600 S. Hustis. St · P.O. Box 386
Hustisford, WI 53034
(920) 349-3228

Heather Cramer

District Administrator

Clint Bushey

Principal

Margaret Bell

Principal

John Kiefer

Director Financial Services

Terri Kreitzman

Director of Special Education

Personnel and Policy Committee Minutes from Monday, February 3, 2020

The **Personnel and Policy Committee** of the Hustisford School District Board of Education met on Monday, February 3, 2020, at 5:00 p.m., in the conference room within the offices, at Hustisford High School, 845 South Lake Street, Hustisford, WI 53034.

Present: Tracy Malterer, board member (chair); David Stryck, board member; and Heather Cramer, Superintendent of Schools

New Business:

- Job Descriptions—The committee reviewed the job descriptions for the Elementary and MS/HS Principal. Both will be on the February board meeting agenda, recommended for approval.
- FFA Extended Summer Contract—The committee briefly reviewed the recommendation that was from the January committee meeting and felt that it is good for this summer. The committee has recommended that the recommendation be placed on the February board agenda.
- Staffing 2020-2021 –Mrs. Cramer updated the committee on staffing for next year.
- School Perceptions Survey—The committee discussed the survey and looked in detail at the question about a secure entrance, updated cafeteria and gym space at JHE. The committee recommended a rewording of the question to help residents understand the scope of the work being done. The survey will be out to residents near the mid-end part of the month. The results will be shared with the school board on March 16.
- Handbook Updates—The committee discussed handbook updates and how to handle them. Mrs. Cramer indicated that they will begin in March or April and start with the handbooks that come out of the district office first.
- February 17 In-Service Planning-Mrs. Cramer updated the committee on the planning for the in-service day. She indicated that staff will be leading sessions and that there is a great mix of learning and fun.
- Compensation Points Request from Staff—A staff member brought a clarification from a previous request to the committee. The committee has asked for more clarification from the educator and then will further look into the request.